



College Application Checklist

College Name	
Campus Visit	
Letters of Recommendation (give 2-3 weeks' notice)	
Name:	
Date Requested	
Follow-up/Thank You Note	
Name:	
Date Requested	
Follow-up/Thank You Note	
Name:	
Date Requested	
Follow-up/Thank You Note	
Counselor Recommendation Form to Counselor	
Secondary School Report Form to Counselor	
Test Scores Requested	
Transcripts Sent:	
Mid-Year Transcripts	
End of Year Transcripts	
Application Completed (be attentive to detail)	
Essay Completed (ask parent, teacher, etc. to review)	
All Signatures Collected	
Financial Aid Forms Enclosed	
Postage Affixed/Copies Made/Wait List Received	
Letters of Acceptance/Denial/Wait List Received	
College Notified of Intent	
Tuition Deposit Sent	
Housing and Other Forms Submitted to Chosen College	
Orientation Scheduled	