

Conway Christian School

Student/Parent (Guardian) Chromebook Agreement 2019-20

Student Name: _____

Grade: _____

Parent Name: _____

Contact Number: _____

All 9-12 grade students at Conway Christian School are issued a Chromebook device for their educational use for the school year. It is our belief that if reasonable precautions and care are taken in the use of the Chromebook, the Chromebook should not experience physical damage. Each student and parent is asked to read this form **carefully**. The parent and the student should sign at the appropriate location on page 2 of this document.

Personal Responsibilities	
1	I/We understand that the Chromebook and its accessory equipment are the property of Conway Christian School and fees associated with the device provide for school network infrastructure, tech in the classroom, filtering for online safety, insurance, printing, annual software subscriptions and tech support.
2	I/We understand that the student, with the support of the parent, is responsible for the daily care and maintenance of the Chromebook.
3	I/We understand and agree to abide by the rules and regulations of the Conway Christian Technology Acceptable Use Policy [As noted in the Student Handbook and on the school website]. Failure to abide by this policy will result in disciplinary action.
4	I/We understand that the Chromebook will be returned at the discretion of the school for upgrades and maintenance.
5	I/We understand that I/we must report all Chromebook damages or the theft/loss of the device to the Technology Director immediately and a police report filed for theft.
6	I/We understand the Chromebook must NOT be placed in a backpack. Instead, a separate case such as a neoprene case is recommended, but not provided by the school.
7	I/We understand that I/we will be responsible for <u>ALL</u> repair/replacement charges associated with Chromebook damages caused intentionally, through a lack of reasonable precautions or loss/theft. Cost will be set by repair professionals authorized to act in such a capacity as part of the agreement between the school and the manufacturer.
8	I/We understand that, unless instructed otherwise by a teacher, all students must have their <u>fully charged</u> Chromebook device with them <u>each day</u> for <u>every class</u> .

Use of Proper Care and Precautions Insurance and Maintenance Programs

Personal Responsibilities	
1	I/We understand that each Chromebook includes a limited warranty, which is coverage for Accidental damage. A repair fee of \$100 will be charged for damage of the Chromebook. Repair fees are assessed when the damage occurs during each academic year. If a charger or cable is missing or damaged, a fee of \$25 will be charged.
2	I/We understand that in the event the Chromebook is stolen, I/we must contact the school administration by the next school day. I/We understand that a police report must also be filed and a copy sent to school office.
3	I/We also understand that in the event that the Chromebook is stolen or lost, regardless of the circumstances, I/we will be responsible for the full replacement cost of the Chromebook.
4	I/We understand that if the Chromebook is not returned to the school upon withdrawal or end of school year, then failure to return the Chromebook will be considered theft and reported to the proper authorities.

Conway Christian School reserves the right to amend this agreement at any time.

A signature below signifies that the student and parent has read and acknowledges the above.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Conway Christian School use only:

Initials of Staff Member receiving form: _____

Date received: _____